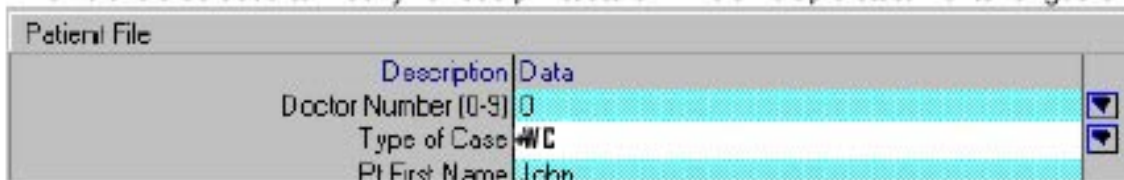


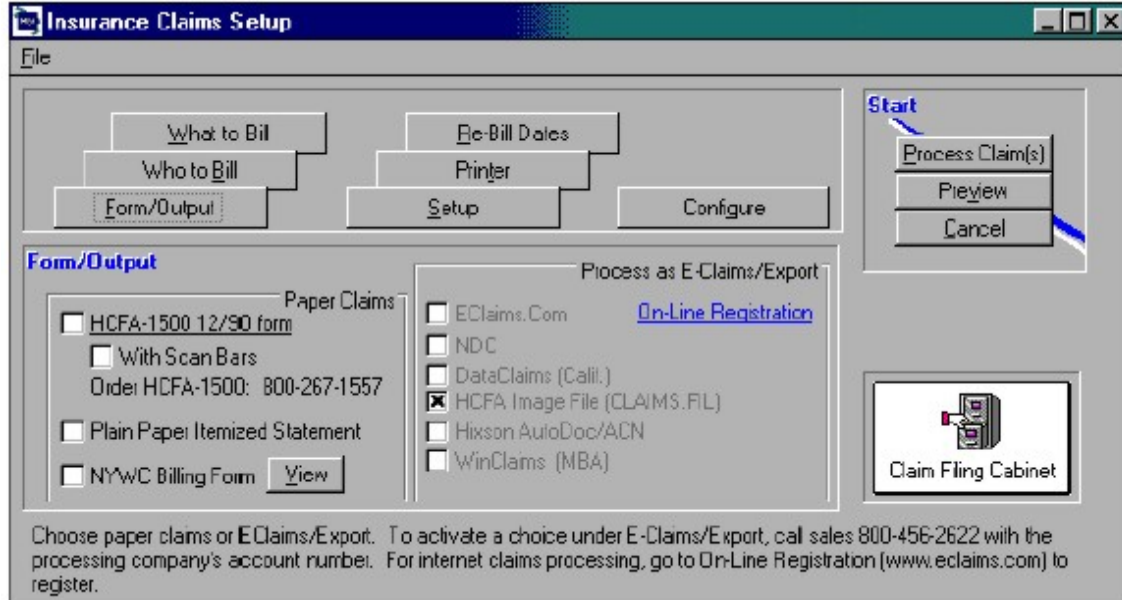
HOW TO CREATE A PRINT IMAGE FILE FOR CHIRO 7000 or HEALTH PRO 7000

1. It is important to make sure your software is setup to send 6 service lines on your insurance claims. From every patient file include + (plus sign) in front of the case type to force one procedure line per HCFA Box 24 line. Otherwise the 7000 will print 2 procedure lines per line on the HCFA form.



Description	Data
Doctor Number (0-9)	0
Type of Case	WC
PI First Name	John

2. When you are ready to bill your claims, start the billing process just like you would if you are going to print your claims to paper.
3. You will get to the “Insurance Claims Setup” Screen. Along with all of your other settings, click the “FORM / OUTPUT” button. Choose the “HCFA Image File (CLAIMS.FIL)” option. If this option is grayed out, you will need to contact your MBA Vendor to receive an updated version of your software.



Insurance Claims Setup

File

What to Bill, Who to Bill, Form/Output, E-Bill Dates, Printer, Setup, Configure

Form/Output

Paper Claims

- HCFA-1500 12/90 form
 - With Scan Bars
 - Order HCFA-1500: 800-267-1557
- Plain Paper Itemized Statement
- NYWC Billing Form [View](#)

Process as E-Claims/Export

- EClaims.Com [On-Line Registration](#)
- NDC
- DataClaims (Call.)
- HCFA Image File (CLAIMS.FIL)
- Hixson AutoDoc/ACN
- WinClaims (MBA)

Start

Process Claim(s), Preview, Cancel

Claim Filing Cabinet

Choose paper claims or EClaims/Export. To activate a choice under E-Claims/Export, call sales 800-456-2622 with the processing company's account number. For internet claims processing, go to On-Line Registration (www.eclaims.com) to register.

4. Complete all other setup options as needed by your practice.
5. When you are ready to continue, click “Process Claim(S)”
6. Continue with the billing process as usual.

7. When you are finished with the billing process, minimize you MBA software.
8. At the Windows Desktop, double click on the “Connect2Infinedi” icon
9. The transmission screen will appear, confirm there is a new file to transmit, and click “Transmit Claims” to get to the transmission window. Then finally click “Transmit Claims” to transmit the claim file.