OVERVIEW

GUIDE

Secondary Claims Overview

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ELECTRONIC DATA INTERCHANGE

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ONLINE EDITOR 2.0

INFINEDI HAS CREATED AN EXCLUSIVE FEATURE FOR OUR CLIENTELE TO CONVERT A PRIMARY CLAIM TO A SECONDARY CLAIM IN OUR ONLINE EDITOR 2.0.

The secondary payer needs to know certain information regarding the primary payer before the secondary claim is paid. An attached EOB is not required, but the data is required.

In addition to the medical claim, you will supply this information:

- • Who is the subscriber to the primary payer?
- • What is the name of the primary payer?
- • What, if any, is the primary paid amount?
- • What, if any, is the primary write-off amount? (contractual obligation)
- • What is the final billed amount to the secondary?

For training purposes, the instructions start from the viewpoint that the client has already opened the claim in our editor 2.0. We will supply you examples of the most common scenarios, thus allowing you real actual steps to follow.

The steps given will guide you through **one** optional path in each scenario.

Depending on how much insurance information is already on your claim, will determine how many changes and how many boxes you will be required to click into. To build a secondary claim, without any secondary information already on it, will require you to click in boxes 1, 4, 2, twice in the Add Info Wizard, and your service line(s) Add Info Wizard.

Disclaimer: *All claim information in our instructions is fictitious. Please note no association of actual patients or events is intended.*